

Institutional Support Form

PCACAC Leadership Team Position

Nominee: Please complete page 1 of this form. Have your employer/institution complete page 2, and upload both pages to the candidate application form (as a pdf) by **January 26 , 2026**.

Nominee Name: _____ **Date:** _____

Service on the PCACAC Leadership Team provides unparalleled opportunities for individual professional growth, as well as regional/national visibility of the employing institution. At the same time, Leadership Team members are expected to make a significant contribution of time and energy to the affiliate.

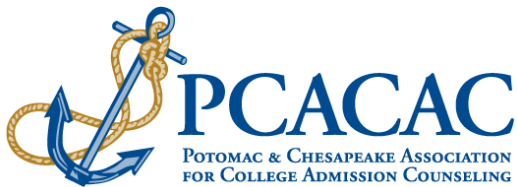
Anticipated responsibilities, if elected: Attendance at bi-weekly Leadership Team virtual meetings, PCACAC Board Meetings, and the PCACAC conference can mean weekday and additional weekend commitments throughout the year. In addition, Leadership Team members spend time deliberating during in-person and virtual full board and board committee meetings, Leadership Team retreat days (up to 2/year), reviewing and studying materials for decision-making, conferring independently with other board members, talking with PCACAC members, representing the affiliate to other organizations and vendors, and participating in a collegial and collaborative team environment.

This is a three-year commitment.

Please check all that apply:

- I understand and accept the responsibilities and commitments of the position for which this application is being submitted.
- I have reviewed with my employer the requirements of the position I am seeking to fill and have obtained their support to serve should I be selected.
- My institution, organization or practice is committed to the values within [NACAC's Guide to Ethical Practice in College Admission](#).

Signature: _____ **Date:** _____



Institutional Support Form

PCACAC Leadership Team Position

EMPLOYER: Please complete this page and return to the employee listed on page 1 of this form who is applying to be a part of the PCACAC Leadership Team.

For additional information on the PCACAC Leadership Team please visit [our website](#).

As their supervisor, I support the application of _____
to be part of the PCACAC Leadership Team and will support the time commitment necessary if they are selected.

Please check all that apply:

- This employee understands and accepts the responsibilities and commitments of the position for which this application is being submitted.
- I have reviewed the requirements of the position this employee is seeking to fill, and they have obtained my support to serve should they be selected.
- My institution, organization or practice is committed to the values within [NACAC's Guide to Ethical Practice in College Admission](#).

Printed Name: _____ **Title:** _____

Signature: _____ **Date:** _____