

West Virginia University

Senior Admissions Counselor

The Office of Admissions and Recruitment at West Virginia University is seeking to hire a Senior Admissions Counselor (22). Under the direction of the Associate Director of Admissions, this person plans and implements a student recruitment program designed to meet enrollment goals and improve recruitment strategies in targeted areas. As a secondary duty, this position also works with managers in other territories in order to lead and help facilitate supplemental multicultural recruitment initiatives. Incumbent initiates programmatic and individual activities while functioning as part of the larger WVU Enrollment Services team.

The successful candidate will have a Bachelor's degree, and a minimum of one year experience in college admission counseling, sales, marketing, public relations, advising or counseling and/or event planning. A valid driver's license is required.

To apply submit a WVU Employment Application and Position Interest Form to WVU Human Resources, PO Box 6640, Morgantown, WV 26506-6640 no later than June 13, 2014. For an application/position interest form, visit our website at jobs.wvu.edu.

West Virginia University is an EEO/Affirmative Action Employer --
Minority/Female/Disability/Veteran

http://employmentservices.hr.wvu.edu/wvu_jobs/classified_positions/admissions-counselor-senior-22