

**Boston College** seeks an experienced, strategic, and inventive leader for the newly-created position of **Vice Provost for Enrollment Management**.

Founded in 1863 as a Catholic, Jesuit institution, Boston College is a top-ranked university with a strong research focus. The University serves a uniquely driven, involved, and academically accomplished student body. The University is located six miles from downtown Boston with an enrollment of 9,000 undergraduates and 4,500 graduate and professional students. Boston College has four undergraduate schools: the College of Arts and Sciences, the Carroll School of Management, the Connell School of Nursing, and the Lynch School of Education that offer 56 major concentrations and 21 interdisciplinary programs. Ranked 31 among national universities by *U.S. News and World Report* and a member of the Association of Research Universities, Boston College has 761 full-time and 190 (FTE) part-time faculty, 2,500 non-faculty employees, an operating budget of \$917 million, and an endowment of \$2.1 billion.

### ***The Position***

The new Vice Provost for Enrollment Management will be the University's strategy and policy leader on all matters related to enrollment. The Vice Provost will work closely with the President, the Provost, deans, faculty, and other senior leaders, building on what has been an impressive admission trajectory and strong results over decades.

The new Vice Provost for Enrollment Management will oversee the offices of Enrollment Management, Undergraduate Admission, Student Services (which includes Financial Aid, the Bursar, and Academic Registration) and coordinate all enrollment activities across the institution. The new leader will collaborate with key institutional stakeholders to develop and implement a comprehensive long-term enrollment strategy that aligns with the goals, priorities, mission, and aspirations of Boston College while continuing the strong tradition of enrolling academically accomplished students who are a fit for Boston College's Catholic, Jesuit approach to education.

The Vice Provost will report directly to the Provost and will serve as a member of the University's leadership team.

### ***Qualifications***

The successful candidate must have a minimum of a master's degree along with at least ten years of progressive management experience in admissions, financial aid, and/or marketing in higher education. This individual should be results driven and forward-thinking, and have the capacity to develop a clear strategic vision for how Boston College will address and position the University in preparation for new and still-emerging demographic and socio-economic trends. The Vice Provost must be an articulate and effective presenter and able to build successful inter-organizational relationships. The new Vice Provost must also be experienced in leading change across a complex organization and in developing and implementing a comprehensive strategic enrollment plan. He or she must have the capacity to work with colleagues as a member of the senior administration, and

the ability and willingness to both support and contribute to the Jesuit, Catholic dimensions of Boston College and its institutional mission.

***Inquiries, Applications and Nominations***

Inquiries, nominations, and applications are invited. Review of applications will continue until the position is filled. Candidates should provide a professional resume and a letter of application that addresses the responsibilities and requirements described in this leadership profile. These materials should be sent electronically via e-mail to Boston College's consultants Robin Mamlet and Amy Crutchfield at email address, [BCEnrollment@wittkieffer.com](mailto:BCEnrollment@wittkieffer.com). The consultants can be reached by telephone through the assistant to the search, Leslie Donahue, at 630-575-6178.

*Boston College conducts background checks as part of the hiring process and is an Affirmative Action/Equal Opportunity Employer.*