

College Counselor
S.C. Governor's School for Science & Mathematics (GSSM)

As a school recognized for academic excellence where 100% of our students attend college, the South Carolina Governor's School for Science and Mathematics (GSSM) invites applications for a College Counselor who will work with students, parents, faculty, and college admissions offices to support and assist students in optimizing their college choices.

This position will join a college counseling staff of three, including a director and another college counselor. All three members of the staff work to develop programs that support the college and career needs of our growing and diverse student population. He/she will also steward students (and their parents) through the college search and admissions process, identifying colleges that are a good fit and scholarships that can supplement their education.

Requirements for this position include: thorough knowledge of college admissions and financial aid practices; demonstrated ability to work effectively with students, faculty, staff and parents; excellent oral and written communication skills, including public speaking ability and experience in writing letters of recommendation; well-developed advising skills; familiarity with utilizing computer software (i.e. Naviance); and willingness to actively engage in the School community.

Master's degree in educational counseling, higher education/student affairs or other related field with a minimum of three years in a high school, college counseling, or admissions setting preferred, but a bachelor's degree with comparable and relevant experience will be considered. Experience working with high school students in an advanced and specialized academic environment will be considered highly and previous college admissions experience is welcomed.

This is a full-time (11-month) position with State benefits and a salary commensurate with qualifications and experience. The position start date is July 1, 2016, but it will remain open until filled.

Please apply electronically. Forward a cover letter and resume, along with the GSSM/State Application, available on our website (www.scgssm.org/employment), to Careers@gssm.k12.sc.us. Include "College Counselor" in the subject line.

The Governor's School is an Equal Opportunity Employer.