

Part Time – Remote – College Consultant

Who we are:

For 25 years, Educational Connections Tutoring and Test Prep has provided one-to-one instruction that students need to improve their grades, critical thinking strategies, organizational skills, and much more.

We believe that every student, even the most accomplished ones, can use a little help with optimizing their study habits. For that reason, we incorporate skills like staying organized, planning ahead to reduce procrastination, and study techniques into most everything we do. We offer four services: Subject Tutoring, Executive Function Coaching, SAT and ACT preparation, and full cycle college counseling.

At Educational Connections, you'll have the opportunity to make a huge difference in the lives of students through completely individualized, one-on-one, online support.

What you'll do as a College Consultant:

- Work via Zoom or Google Meets with students in grades 8 - 12 to create and implement a roadmap for applying to colleges
- Assist students with course selection, college list development, application and essay completion, and interview preparation
- Consult with parents to explain and choose the best program for their college bound student
- Work with a dedicated and enjoyable team, great kids and supportive families
- Help students entering high school find their individual brand and path to college by assisting with course, club, and extra curricular selection.
- Participate in company webinars to educate parents and student on the college process.

Job Requirements:

- Bachelor's degree in counseling, education, or similar required
- **5+ years of experience in college admissions required**
- Experience as a high school counselor nice but not required
- Familiar with a wide range of colleges ESPECIALLY mid-Atlantic colleges where a large number of our student population apply
- Familiar with the Common Application
- Tech savvy, confident, and professional in an online setting

What we offer:

- Fully remote and flexible work schedule. **MUST BE LOCATED IN EASTERN OR CENTRAL TIMEZONE.**
- A fun and supportive team of professionals to learn and grow with.
- Competitive pay starting at \$60 per hour

Please email your resume and cover letter to Jen Prenier @ jenp@ectutoring.com

www.ectutoring.com