



General Membership Meeting Minutes
Kingsmill Resort, Williamsburg, VA
Tuesday, April 25, 2017
10:30 am – 12:00 pm

I. **Welcome and Call to Order**

President – Anthony Ambrogio, Randolph-Macon College (VA)

- a. The meeting was called to order at 10:49 am.

II. **Consent Agenda:**

Secretary – Heather Jeter

- a. **Approval of General Membership Meeting Minutes, September 2016:** Scott Mayer moved to accept the Minutes; Alice Robertson seconded; all voted in favor.

III. **Treasurer's Report**

Treasurer – Joel Lang, Padua Academy (DE)

- a. PCACAC is financially sound
- b. We are working with a financial advisor to investigate how to best use our money.
- c. The budget for the 2017-2018 year has been approved, including an interim budget to accommodate the fiscal year change.
- d. The Executive Board has voted to move the fiscal year to October 1-September 30.

IV. **Committee Reports and Announcements:**

- a. *Credentials and Bylaws* – Scott Mayer, St. Christopher's School (VA)
 - i. New membership category definitions: To be compliant as an affiliate organization, we have to have the same membership categories as NACAC; our Bylaws will be amended to accommodate this change.
 - ii. NACAC recommended we streamline our Bylaws by removing the awards section and placing it in the Procedure Manual.
 - iii. Term limits for delegates: PCACAC will have a two-year consecutive term limit for its delegates; if a person is appointed or elected to a position linked to a delegate seat, this provision would allow a person to serve more than two consecutive terms as a delegate.
- b. *Admission Practices* – Jake Talmage, St. Paul's School for Boys (MD)
 - i. This committee educates membership about NACAC's Statement of Principles of Good Practice (SPGP) and works to keep members in compliance with the SPGP.
 - ii. Monthly case studies have been successful.
 - iii. The work of the AP committee is confidential.
 - iv. There have been 13 cases this year; 12 cases dealt with May 1 noncompliance; 12 are resolved; 9 of the cases were outside our region.

- c. *College Fairs* – James Massey, University of Maryland (MD)
 - i. Great activity this year.
 - ii. DC NACAC was revitalized this year; James expressed his appreciation to Crys Latham for her hand in its success.
 - iii. Other high-volume NACAC fairs also went well.
- d. *Communications* – Kellie Stewart, Gonzaga College High School (DC)
 - i. Expressed her appreciation to everyone who posted photos to social media during the conference.
 - ii. This year's conference photos will be displayed on our website.
 - iii. A Social Media Communications Survey will be pushed out in a few days; the goal is to evaluate members' usage of social media to maximize the committee's efforts.
- e. *Conference Planning* – Rosemary Martin, University of Maryland (MD)
 - i. The 2018 Conference will be held at Dover Downs in Delaware.
 - ii. Site visits for 2019 are happening in the coming weeks; The 2019 site will be announced at NACAC in Boston.
- f. *Government Relations* – Ginger Miller, Landon School (MD)
 - i. The committee monitors state and federal legislation related to college counseling; reaches out to legislators to advocate for students in the college access, preparation, and funding.
 - ii. Attended advocacy training in Washington, D.C.; went to Advocacy Days in Richmond and DC.
 - iii. Next year, planning to add Annapolis and Dover.
- g. *Inclusion, Access, and Success* – Chris Miller, Glenelg Country Day School (MD)
 - i. Planning to have a Joining Hands event this summer.
 - ii. Five Marion Flagg recipients had a great time at the conference; PCACAC would like to grow this number for the next conference.
 - iii. The Student Support Grant is available to support college access initiatives.
 - iv. New event: Pre-conference program on diversity and inclusion was well attended; thank you to William & Mary for hosting the program and to the presenters.
- h. *Past Presidents* – Mike Carter, St. Stephens & St. Agnes School (VA)
 - i. Serves as stewards of the association's strategic plan; searches for new leadership talent; selects the Blackburn Award recipient; advises current presidential cycle.
 - ii. Thank you for this year's submitted nominations for the Blackburn Award.
- i. *Professional Development* – Rebekah LaPlante, Virginia Tech (VA)
 - i. PCACAC will continue public school counselor training programs throughout the affiliate.
 - ii. DC and Maryland PD events were successful and well attended; very large Fairfax County PD event was well-received.
 - iii. Would like to increase engagement with community college transfer counselors; looking for new ways to provide PD to members on the college side.
 - iv. Summer Institute will be at Roanoke College July 17-18 and is especially beneficial for new professionals.

V. Election Results

Past President/Nominating Chair – Mike Oligmueller, The Potomac School (VA)

- a. President-Elect: Jake Talmage
- b. Secretary: Heather Jeter
- c. Delegate and Government Relations Chair: Ginger Miller
- d. Delegate and PD Chair: Rebekah LaPlante
- e. At-large Delegate: Sanjay Mitchell

VI. Recognition:

President – Anthony Ambrogi

- a. Board Members/Delegates
- b. Executive Committee
- c. Conference Planning Committee
- d. Executive Assistant
- e. Passing of the Gavel and Charter:
 1. Robyn Lady received the gavel as PCACAC’s next President.
 2. Jake Talmage received the charter as PCACAC’s President-Elect.

VII. President’s Remarks

President – Anthony Ambrogi

- a. Thanked Rhonda Douthit for her site selection work.
- b. We may move the date of the 2019 conference to a post-May 1 date; a survey will be pushed out to the membership to gauge reaction to this possibility.
- c. Called for volunteers to fill out interest form in the Guidebook app.
- d. Evaluations for sessions and the full conference may still be submitted.

VIII. Other Business

- a. **Approval to change Secretary and Treasurer positions to three-year terms rather than two-year terms.**
 - i. Jayne Fonash moved to treat these votes as a block; Libby Weith seconded; all voted in favor.
 - ii. Jake Talmage moved to accept the three-year term; Mildred Johnson seconded; all voted in favor.
- b. Joe Monti called for more public school counselors to attend PCACAC and charged the Executive Board with this mission.

IX. Adjournment

President – Anthony Ambrogi

- a. The meeting was adjourned at 12:00 pm.