



Membership Meeting Minutes

Dover Downs Hotel, Ballrooms BC
1131 N. DuPont Highway, Dover, DE
Monday, April 16, 2018
11:45am-1:45pm

The mission of PCACAC is to support and advance college admission professionals as they guide their institutions, students, and families in an ethical manner.

To accomplish this mission, PCACAC:

- Advocates for the rights of students in the college admission process;
- Develops, promotes and monitors the standards of professional behavior as set forth in the Statement of Principles of Good Practice;
- Encourages the increased participation of underrepresented and underserved populations in postsecondary education and in the profession;
- Furthers the professional development of all school and college admission counselors.

MINUTES

- I. The meeting was called to order at 12:26pm by President Robyn Lady.
- II. **NACAC Update – Elise Rodriguez**
 - A. NACAC is working on the following 4 points:
 - i. Advocacy for access and diversity inclusion
 - ii. Professional standards
 - iii. Professional development, research and knowledge
 - iv. Rethinking the organization
 - B. NACAC is also restructuring their membership categories.
- III. **Approval of General Membership Meeting Minutes, September 2017 (NACAC Boston):** Scott Mayer motioned to approve, Alice Robertson seconded, all members voted in favor.
- IV. **Treasurer’s Report – Joel Lang, Padua Academy (DE)**
 - A. We are financially sound; expected to have 80% in reserves and are currently exceeding that.
 - B. We moved investments and are already seeing a return.
 - C. The new Fiscal Policy will be posted to our website soon.
 - D. Insurance policies will be reviewed to ensure we are getting the most for our investment.
- V. **Committee Reports and Board recognition:**
 - A. Robyn Lady, President, Chantilly High School (VA)
 - i. *Admission Practices – Dale Bittinger, Univ. of Maryland Baltimore Co. (MD):* We are looking ahead to the upcoming year and the new SPGP. Please let him know if you are interested in helping to educate membership, especially on the transfer and independent pieces.
 - ii. *Current Trends/Future Issues – Ann Marie Strauss, Garrison Forest School (MD)*
 - a. Encouraged members to use the PCACAC network for “everything admissions”.
 - b. CTFI has a diverse membership.
 - iii. *Membership – Eli Clarke, Gonzaga College High School (DC)*
 - a. Recognized first time members and attendees.
 - b. Membership is up.
 - c. Please reach out if you have interest in getting involved.
 - iv. *Past Presidents – Mike Carter, St. Stephen’s & St. Agnes School (VA)*
 - a. This committee serves as stewards of the Association’s strategic plan.
 - b. It also awards the Blackburn award. Please let Mike know if you have nominee recommendations for next year’s award.
 - B. Jake Talmage, President-elect
 - i. *Conference – Rosemary Martin, St. John’s College High School (DC)*
 - a. Provided an update on sessions that are new this year.
 - b. Next conference is Thu-Sat, May 2-4, 2019.
 - ii. *Professional Development –Rebekah LaPlante, Radford University (VA)*
 - a. This year we are holding the first Middle Management Institute as a pre-conference workshop. “Thank you!” to Delaware State University for hosting and

- special recognition to MMI faculty.
 - b. There are many opportunities within PCACAC to serve. The main focus is helping with programs and workshops. Please let Rebekah know if you are interested.
 - c. Share your professional development needs and PCACAC will come to your institution.
 - d. Coming up: Summer Institute, July 9-10 at the University of Richmond.
 - iii. *Special Interest Groups – James B. Massey, Jr., Univ. of Maryland, College Park (MD)*
 - a. This is the first year for SIG meetings at the conference: African-American, First Generation and Independent Educational Consultants.
 - b. Please reach out to James if you are interested in getting involved.
 - iv. *Summer Institute – Alice Robertson, Chantilly High School (VA) and Kate Perry, William & Mary (VA)*
 - a. The Summer Institute is a fantastic PD opportunity for those new to the field and those in middle management.
 - b. This year's event is on July 9-10 with college tours on July 11.
 - c. Held a Call for Faculty for the first time this year which was a great success!
 - d. Registration opens in early May. Please join us!
- C. Anthony Ambrogio, Immediate Past President
- i. *Credentials & Bylaws – Scott Mayer, St. Christopher's School (VA)*
 - a. Proposed Bylaws change discussed at NACAC Boston: Article VI – Dues (handout provided on tables): The President's Council shall establish annual membership dues for voting and nonvoting members and categories thereof.
 - b. This is supported by the President's Council. Scott Mayer motioned to approve the change, James Massey, Jr. seconded, all members approved.
 - ii. *Government Relations – Ginger Miller, Landon School (MD)*
 - a. "Thank you!" to those who attended the Washington, DC advocacy days.
 - b. Updates for GRC events are posted to www.pcacac.org/government-relations.
 - c. There is a representative from each state within the PCACAC region. Please reach out if you want to get involved.
 - iii. *Inclusion, Access & Success – Chris Miller, Glenelg Country School (MD)*
 - a. IAS is an education committee which helps support programs that focus on helping underrepresented communities.
 - b. Joining Hands would love to hear your ideas about how we can help to bring colleges to your communities or vice versa.
 - c. Our hope is to continue with the equity collaborative like the one we hosted at the Kingsmill conference in 2017. Let us know if you're interested.
 - d. IAS is currently focusing on the needs of transfer students.
 - e. Marion Flagg scholars were recognized last night. Learn more at www.pcacac.org/marion-flagg and let us know if you want to get involved.
- D. Heather Jeter, Secretary (not present)
- i. *College Fair/College Night – Sanjay Mitchell, Thurgood Marshall Academy (DC)*
 - a. CFCN committee has been working to advertise, encourage, and promote NACAC college fairs in our region (DC, Baltimore, Prince George's County). "Thank you!" to those who volunteered.
 - b. Visit www.pcacac.org/college-fairnight to learn more and get involved.
 - c. This coming year's focus will be to promote activities in underserved and underrepresented communities.
 - ii. *Communications – Kellie Stewart, Gonzaga College High School (DC):* Please watch for the new [Anchor Splash](#) bi-monthly newsletter, loaded with great information!
- VI. **Awards & Recognition– Robyn Lady**
- A. Apperson Award:
- i. Sue Rexford presented the Apperson Award to Mike Oligmueller, Director of College Counseling at NSU University School (FL), and former PCACAC President and Treasurer.

- ii. Mike recognized mentors, role models and friends in the audience and thanked PCACAC for this honor.
 - B. Building Bridges Local Counselor Delaware Scholars:
 - i. Brad Harlan recognized Delaware local counselor scholarship recipients:
 - a. Debbie Fees, Sussex Academy
 - b. Kristina Hall, Caesar Rodney High School
 - c. Julie Harris, Caesar Rodney High School
 - d. Tonya James, Sussex Central High School
 - e. Ryan Jamison, Middletown High School
 - f. Christina Keeler, Sussex Central High School
 - g. James Kiger, Smyrna High School
 - h. Stacey Mile, Middletown High School
 - i. Kelsey Stryker, Wilmington University (Intern at Caesar Rodney High School)
 - j. AQuena Williams, Middletown High School
 - ii. Sponsors:
 - a. Binghamton University
 - b. Colleges That Change Lives
 - c. Salesianum School
 - d. SCOIR
 - e. Tidewater Independent Schools
 - f. University of Mary Washington
 - g. Washington and Lee University
 - h. Wilmington Friends School
 - C. Executive Assistant, Rhonda Douthit, was recognized for her support of the Executive Board throughout the past year and for her efforts with the conference.
 - D. Past President/Nominating Chair, Anthony Ambrogio
 - i. Recognized the Nominating Committee: Crys Latham, Rebekah LaPlante, Kelly Farmer, Jake Talmage and Robyn Lady (ex-officio)
 - ii. Election Results
 - a. President-elect: Joel Lang, Padua Academy (DE)
 - b. Treasurer: Libby Weith, St. Stephen's & St. Agnes School (VA)
 - c. Admission Practices Chair: Dale Bittinger, Univ. of Maryland Baltimore Co. (MD)
 - d. Credentials & Bylaws Chair: Scott Mayer, St. Christopher's School (VA)
 - e. There are usually delegates on the slate, but none this year. Next year, however, there will be four. Please reach out if interested.
- VII. **President's Closing Remarks:**
- A. "Thank you!" to past leaders for their support and guidance.
 - B. Please give to our General Fund via the [Givi app](#); you can set up a recurring gift and track your donations there.
 - C. The Past Presidents committee is researching an endowment fund.
 - D. Members are encouraged to get involved in our new SIGS.
 - E. We hope to continue advocacy efforts. This year we worked closely with Mike Rose at NACAC to reach out to superintendents in our region and inform them of NCACAC and PCACAC resources.
 - F. Please continue to recognize your colleagues for the Counselor of the Year award.
- VIII. **Passing of the Gavel and Charter:**
- A. President-elect Jake Talmage passed the Charter to Joel Lang, rising President-elect.
 - B. President Robyn Lady passed the Gavel to President-elect Jake Talmage.
- IX. **Adjournment:** Scott Mayer motioned to adjourn, Rebekah LaPlante seconded, all members were in favor.