I. Welcome and Call to Order

Mike Oligmueller, President
The Potomac School (VA)

- Mike called the meeting to order at 10:53am; approximately 170 people in attendance

II. Approval of minutes from

Heather Jeter, Secretary
General Membership Meeting, September 2015
The Steward School (VA)

- Scott Mayer moved to approve/Barba Conner seconded/all in favor

III. Treasurer’s Report

Joel Lang, Treasurer
Padua Academy (DE)

- We are financially healthy and sound; thanks to Conference Planning Committee chairs for fiscal responsibility; invitation to join Finance Committee

IV. Committee Reports and Announcements

a. Admission and Practices – Jake Talmage, St. Paul’s School for Boys (MD)

- Referenced email cases sent out regularly by the AP Committee; invitation to send concerns to the AP Committee; reminder that complaints submitted to NACAC are completely anonymous; cases are kept completely confidential; 8 complaints resolved thus far this year

b. College Fair/College Night – James B. Massey, Jr., University of Maryland, College Park (MD)

- Referenced Montgomery, Prince Georges, and DC NACAC fairs; DC Public Schools are removing formal support of DC NACAC fair, so the event is moving from a weekday to a Sunday; three PCACAC members are going to coordinate the new Sunday fair: Greater Metropolitan Washington College Fair; date Sunday, October 23, 2016; also working closely with areas where fairs conflict with one another

c. Credentials and Bylaws – Scott Mayer, St. Christopher’s School (VA)

- No bylaws to discuss today; three bylaws being considered for next year; #1: potential to extend a delegate’s term if they are elected to a position that includes delegate service; #2 extend secretary and treasurer terms from 2 to 3 years; #3 move Apperson and Blackburn Awards from bylaws to procedure manual

d. Current Trends & Future Issues – David Hamilton, St. Mary’s Ryken High School (MD)

- This committee surveys the landscape of our profession; the committee’s work is online through the PCACAC website, including archived issues; “futurists, problem-solvers, and wonks” are welcome on the committee

e. Government Relations – Sam Shoge, Washington College (MD)

- Not present
f. Inclusion, Access and Success – Chris Miller, Glenelg Country Day School (MD) for James Pennix, Radford University (VA)
   • Marion Flagg Scholars, Ann Powell mentees, student support grant; James is cycling off as chair; volunteers needed for the committee, too

g. Membership – Carl Ahlgren, Gilman School (MD)
   • Not present

h. Past Presidents – Mike Carter, St. Stephens & St. Agnes School (VA)
   • Thanked Sue Rexford for her leadership of the Past Presidents Committee; Mike C. took over leadership last month; purpose is to shepherd the strategic plan, spot new leadership talent, and guide voting on the Blackburn Award; if interested in a leadership position with PCACAC, reach out to any of the past presidents; Mike O. recognized Sue for her service

i. Professional Development – Robyn Lady, Chantilly High School (VA)
   • Several trainings throughout the school year; King George HS, VCU (training school counselor program students), DC Public School counselors—50 people in attendance (Crys Latham was a great point person); planning a November 8 training of over 250 public school counselors in Fairfax County; desire to get into WV; thanks to teachers at programs; invitation to get involved with the committee

j. Conference Planning – Rosemary Martin, University of Maryland, College Park (MD)
   • Thankful for conference attendees; thanks to conference planning committee; thanks to the Princess Royale staff; if interested in volunteering for next year’s conference, contact Rosemary; thanks to Rhonda

k. Communications – Aundra Weissert, Washington College (MD)
   • Promotes and shares work of other committees; Twitter, Instagram, Facebook; #pcacac2016, post photos and thoughts about the conference; Anchor = online newsletter; Member Mondays highlight a new member each week—always looking for suggestions of people to highlight

V. Election Results – Mike Carter, St. Stephens & St. Agnes School (VA) for Kelly Farmer, Past President and Chair of Nominating Committee, Stevenson University (MD)
   a. 128 members voted
      • Robyn Lady affirmed for President-Elect (ran unopposed)
      • Joel Lang affirmed for Treasurer (ran unopposed)
      • Chris Miller affirmed for IAS Chair (ran unopposed)
      • At-Large Delegates beginning 3 years of service:
         o Eli Clarke
         o Jennifer Evans
         o Olander Fleming
         o Rosemary Martin
         o Ann Marie Strauss
VI. Recognition
   a. Board Members
      • Barbara Conner, HS Delegate
      • Lucy Duke, Student Support Grant Chair
      • Jennifer Evans, HS Delegate
      • Kathleen Martin, HS Delegate
      • Karen Felton, College Delegate
      • Chris Miller, Marion Flagg Program Chair
      • Rene Norden, Summer Institute Chair
   b. Executive Committee
      • Joel Lang, Chair of Finance Committee
      • Heather Jeter, HS Delegate and Secretary
      • Anthony Ambrogi, President-Elect and Sessions Chair

**Reminder to complete the full conference evaluation; thank you to Alice Robertson for coordinating evaluations**

**Mike O.: Honor and privilege to serve as president of PCACAC**

   c. Conference Planning Committee
   d. Executive Assistant
      • Truly enjoyed serving the Association; will stay on as Site Selection Chair
      • Successor will be Annie Hilten from The Covenant School, taking over on May 1; search netted 11 strong candidates
   e. Passing of the Gavel
      • Mike O. passed official gavel to Anthony Ambrogi, as well as a crab mallet signed by the Past Presidents; Anthony expressed his pride to lead and serve the organization; Anthony thanked Mike O. for his leadership; presented Mike O. with a gift to thank him for his service
      • Anthony presented the charter to president-elect Robyn Lady

VII. Adjournment
   • Motion to adjourn/Libby Weith moves/Anne Mickle seconded/all in favor
   • Meeting adjourned at 11:45am