

The meeting was called to order by Mike Carter, President, at 10:55 am with approximately 110 people in attendance.

The Minutes of the September 2013 General Membership meeting were approved by voice vote, following a motion from Kathleen Martin and a second from Geoff Smith.

President's Report, Mike Carter

- Welcomed new Executive Assistant, Rhonda Douthit in August 2013.
- Executive Committee hired a bookkeeper this winter, John Goddin, who is familiar with PCACAC as an accountant (CPA) and financial reviewer. He is hired monthly.
- Executive Committee approved and presented to President's Council a Procedural Manual that is in large part thanks to work of Jayne Fonash with help from Carolyn Doyle; this relates to the restructuring of PCACAC a few years ago and will be a living document "road map."

Treasurer's Report, Mary Layman

- PCACAC is fiscally healthy and stable. Fiscal Year ends June 30 and various reports look appropriate. Details presented to Executive Committee.
- Executive Committee approved a new Fiscal Policy that is available to members on the PCACAC website.
- Transition to bookkeeper who was hired in February is going well; putting policies in place.
- Budget Approved at \$154,000 for next year.
- Finance Committee in new structure. If interested in serving on this, please volunteer.
- Looking forward to working with new Treasurer. Thanked membership.

Committee Reports:

- [Admissions Practices](#), Lou Hirsh, louhirsh@udel.edu:
 - Have dealt with cases this year in our region. Mostly solved with a phone call. Some are ongoing.
 - Growing concern nationally with colleges trying to possibly manipulate deposits before May 1 by using housing or financial aid.
 - If you see anything dubious, report it. Form on [NACAC's site](#) or e-mail Lou or Jake. Even if not covered by SPGP, topics brought up help develop conversation and future SPGP.
- [Credentials and Bylaws](#), Scott Mayer, mayers@stcva.org:
 - Serve as manual for organization. No changes this year.
 - If you are a "read the manual" type, contact Scott to join.
- [Current Trends and Future Issues](#), Anthony Ambrogi, aambrogi@rmc.edu:
 - Closing session was run by committee and shows what the committee does.
 - If you are interested in joining the "research arm" of PCACAC, contact committee Chair.
 - See website on PCACAC for articles and other info.
 - Butch Hamilton, dhamilton@smrhs.org, will be taking over CTFI for three year cycle of Chair.
 - Mike notes we are one of 3 State and Regional affiliates to have this committee.
- [Government Relations](#), Jayne Fonash, jayne.fonash@lcpa.org:
 - Very busy year. Advocacy days in Feb/March in Richmond and Annapolis.
 - Imagine Grant to fund efforts. Buying food worked (particularly fried chicken). Thanks to Sam Shoge for idea.
 - Reaching out to Delaware in May and WV soon (work with high school civics club as partner for next year).
 - Did letter signing at dinner last night; expect to see more letters/e-mail drives in future.

General Membership Meeting Minutes (continued)
PCACAC 49th Annual Spring Conference – Richmond, VA
April 29, 2014

- Jayne is rolling off. Sam Shoge, sshoge3@washcoll.edu, is taking over as Chair in July.
- **Inclusion, Access and Success**, Paul Horgan, paulhorgan@capehenry.org:
 - Committee works to build connections. Four arms of committee—contact people if interested.
 - Alphonso Garrett runs [Anne Powell Mentoring Program](#)—for people 3 years or less to get support to attend conferences, etc. May 1 deadline for nominations. If interested in mentoring, need those too; sign up by June 1.
 - Matt Boyce runs [Marion Flagg Scholarship Program](#)—has moved to digital. See website for info.
 - Lucy Neale Duke—[Student Support Grant](#); \$800 for counselors to run programs.
 - Gina King—**Joining Hands for College** which works to support underserved populations.
- **Past Presidents'**, Sue Rexford, srexford@cesjds.org:
 - Breakfast meeting yesterday. Delighted to present [Blackburn Award](#) to Jim Jump.
 - Continuing to work towards the Living History Program; Dal Holmes leading.
 - Group is leading 50th Conference Anniversary celebration over the next year; spotlighting 50 members for 50th; want to capture true essence of PCACAC.
 - 50th Anniversary Conference will be at The Homestead next April. Will be sending updates throughout the year.
- **Professional Development**, Robyn Lady, ralady@fcps.edu:
 - Thank you to members of committee. Specifically Barbara Hancock and Barbara Conner for SI, Rebecca LaPlante for leadership/support/meetings.
 - Rolling out proposals for SI 2015 location.
 - Would like to have 2 Drive-Ins at college campuses next year.
 - Continuing to develop In-Service Trainings as free service for public school systems. Want to develop training teams around region; look to target school in-service days. If you are at public school and would like us to work with system, contact Robyn.
 - Exploring possible college training day on PSAT day.
 - Working with Inclusion, Access and Success to develop special parent/student session close to Homestead.
 - Looking to develop proposals for sessions at state counselor association meetings.
 - If interested in committee, please contact Robyn.
 - Thank you to members for all their daily work.
- **Communications**, Aundra Weissert, aweissert2@washcoll.edu, and Rosemary Martin, rmartin2@su.edu:
 - Thank you to tweeted selfies pictures. Two winners are James Pennix and VA Tech crew.
 - [The Anchor](#) has moved to on-line blog format; looking for articles. Contact Rosemary if interested in writing an article.
 - Facebook, Instagram, Tweeting—join under PCACAC name. Might do a Facebook group.
 - Now offering an [E-List](#) for PCACAC members; all members were added; directions on website on how to use.
- **Fund Development**, Chris Miller, cmiller@glenelg.org, (Vice-chair) for Judy Hingle, jkhingle@fcps.edu:
 - Newer committee of 3—we want members. Please sign up if you are interested in raising funds for our initiatives.
 - Thank you for support. We raised more than double this year through sponsorships and donations than last year, about \$23,000.
- **Conference Planning**, Heather Jeter, heather.jeter@stewardschool.org:
 - Great turnout this morning for breakfast—thank you for staying for business meeting, as it is important!
 - Thank you to the Conference Planning Committee for all their work. Please come to board room after meeting for small gift.
 - Thank you to Hilton hotel staff—they were amazing support.

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- Thank you to Rhonda Douthit, PCACAC Executive Assistant, for all of her help.
- The Homestead will be a special place and room rate is affordable (only about \$15 more than the Hilton).
- Evaluations—please do them on-line to make conferences better; can scan the QR Code on page 3 in the Conference Program.
- Complete CEU forms and leave at registration desk so you can get credit.
- Leave bags or badge holders you don't want.
- Thank you for great conference—it has been great.
- Mike thanked Heather—she received a standing ovation.

Nominating Committee, Carolyn Doyle

- Thank you to those who voted and to the Nominating Committee (Evelyn Boyd White, Jayne Fonash, Scott Mayer, Ali Heiber, and Kelly Farmer) for their hard work.
- The following were elected:
 - Mike Oligmueller as President-Elect
 - Joel Lang as Treasurer
 - Robyn Lady as Professional Development Chair/NACAC Delegate
 - Sam Shoge as Government Relations Chair/NACAC Delegate
- Please consider taking a leadership role in PCACAC!

Other Business

- Three chairmen were not able to be at the meeting: [Membership](#) (Carl Ahlgren), Site Selection (Arlene Ingram), [College Fair/College Night](#) (James Massey).
- If you have interest in being a part of a committee, please complete the [Volunteer Form](#). Email the Executive Committee if you have questions or interest and do not hear back.

New Business, Jayne Fonash

- News just now from Washington Post. Virginia announced today that children of immigrants can qualify for in-state tuition.

Recognition, Mike Carter

- Emeritus Membership conferred on several who are retiring including: Carolyn Doyle, Paul Feakins, Arlene Ingram, Leigh Lowe, Joan Mudge, Audrey Hill, and Judy Hingle
- Thanks to Board Members:
 - **President**, Michael Carter, mcarter@ssas.org
 - **President-Elect, Volunteer Coordinator**, Kelly Farmer, kmfarmer@stevenson.edu
 - **Past President**, Carolyn Doyle, cdoyle@archmereacademy.com
 - **Secretary**, John “Jake” Talmage, jtalmage@stpaulsschool.org
 - **Treasurer**, Mary Layman, m Layman@covenantschool.org
 - **College Delegates**
 - Lou Hirsh, louhirsh@udel.edu (retired)
 - Karen Felton, kfelton@gwu.edu
 - James Pennix, jpennix@radford.edu
 - **HS Delegates**
 - Barbara Conner, Barbara.conner@foxcroft.org
 - Jennifer Evans, jlevans@aacps.org
 - Jayne Fonash, jayne.fonash@lcps.org

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- Paul Horgan, paulhorgan@capehenry.org
- Heather Jeter, heather.jeter@stewardschool.org
- Robyn Lady, ralady@fcps.edu
- Kathleen Martin, Kmartin@wilmingtonfriends.org
- Scott Mayer, mayerS@stcva.org
- **Alternate Delegates**
 - Alison Gauch Hieber, ahieber@germanna.edu
 - Lisa Hill, lhill@goucher.edu
 - Michael Oligmueller, moligmueller@potomacschool.org
 - David Weiner, david_weiner@bullis.org
- **Standing Committees**
 - Admission Practices, Lou Hirsh, louhirsh@udel.edu
 - College Fair/College Night, James B. Massey Jr, jbmassey@umd.edu
 - Communications Co-Chair, Aundra Weissert, aweissert2@washcoll.edu
 - Communications Co-Chair, Rosemary Martin, rmartin2@su.edu
 - Conference Planning, Heather Jeter, heather.jeter@stewardschool.org
 - Credentials & By Laws, Scott Mayer, mayerS@stcva.org
 - Current Trends & Future Issues, Anthony Ambrogi, aambrogi@rmc.edu
 - Finance & Budget, Mary Layman, mLAYMAN@covenantschool.org
 - Government Relations, Jayne Fonash, jayne.fonash@lcps.org
 - Inclusion, Access & Success, Paul Horgan, paulhorgan@capehenry.org
 - Membership, Carl Ahlgren, cahlgren@gilman.edu
 - Nominating, Carolyn Doyle, cdoyle@archmereacademy.org
 - Past Presidents', Sue Rexford, srexford@cesjds.org
 - Professional Development, Robyn Lady, ralady@fcps.edu
- **Sub Committees**
 - Ann Powell Mentoring, Alphonso Garrett, Alphonso@vt.edu
 - Marion Flagg Program Chair, Matthew Boyce, mboyce3@gmu.edu
 - Fund Development, Judy Hingle, jkhingle@fcps.edu
 - Summer Institute, Barbara Hancock, hancockb@mjbha.org
 - Student Support Grant, Lucy Neale duke, lduke@crstoreybalt.org
- **Ad Hoc Committees**
 - Site Committee, Arlene Ingram, aingram@pcacac.org; arlene@arleneingram.com
 - Living History Project, James "Dal" Holmes, jmholmes@dmv.com
- **PCACAC Executive Office**, Rhonda Douthit, Executive Assistant, info@pcacac.org, 434-989-7557
- Delegates vote on NACAC officers—our own Sue Rexford has been nominated for President-Elect.
- Thanks to Rhonda Douthit, PCACAC Executive Assistant, who is the glue who holds us together.
- Thanks to Executive Committee who work closely together to steward association forward. It's been an honor to work with this group for the past year as President.
 - Jake Talmage, Secretary, continues on as a "rock".
 - Mary Layman is rotating off as Treasurer.
 - Carolyn Doyle is rotating off as Past President and retiring.
 - Kelly Farmer served this year as Sessions Chair for the conference. She is moving from President-Elect to President:
 - Passed the official gavel and crab mallet signed by Past Presidents to Kelly Farmer.
 - Kelly Farmer passed the Charter to Mike Oligmueller; President-Elect holds onto it for the Association.

General Membership Meeting Minutes (*continued*)
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- Thanked Dr. Carter for his leadership this past year. He has been amazing leader and steward and will remain as President until June 30; token of appreciation given – Mike received a standing ovation.
- Thank you to the Association for a wonderful year!

The meeting was adjourned at 12:05 pm following a motion from Evelyn Boyd White, a second from Mary Layman, and a voice vote by the members.

Respectfully submitted on May 6, 2014:

John Talmage
Secretary