For information on open 2015 PCACAC Executive Board positions, please refer to the [*Call for Nominations*](http://www.pcacac.org/nominating) posted at [www.pcacac.org/nominati](http://www.pcacac.org/nominations)ng. Newly elected officers and delegates will take office July 1, 2015.

**Applicants must complete all sections of this form, to include documents referenced within, and submit it with the *Institutional Support Form* to** [**mcarter@sssas.org**](mailto:mcarter@sssas.org) **by November 30, 2014. If sending by mail, please send to the mailing address on page 2.**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name: |  | | | | | | | Title: |  | | | | | |
| Institution/Organization: | | | |  | | | | | | | | | | |
| Address: | |  | | | | City: |  | | | | State: |  | Zip: |  |
| Office Phone: | | |  | | Office Fax: | |  | | | Cell Phone: | |  | | |
| Email: |  | | | | | | |  | | | | | | |

Our Nominating Committee’s goal is to present the most qualified pool of nominees. Although the Committee expects to present a single slate for the two Executive Committee positions (President-Elect and Secretary), the two Delegate positions, and one Delegate-at-Large position, we will consider multiple nominations.

**Please indicate the position you seek or for which you would like to nominate a PCACAC member:**

|  |  |
| --- | --- |
|  | President-Elect: Three-year presidential cycle (2015–18) |
|  | Secretary: Two-year term (2015 – 2017) |
|  | Delegate: Three-year term (2015–18) |

**My signature below indicates that:**

1. My institution, organization or practice is in compliance with *NACAC's* [*Statement of Principles of Good Practice*](http://www.nacacnet.org/about/Governance/Policies/Documents/SPGP_9_2013.pdf)*.*
2. I have read the [*Call for Nominations*](http://www.pcacac.org/nominating)and am prepared to assume the responsibilities of Board service.
3. I have reviewed the requirements of the Board position I am seeking to fill with my employer and have obtained my employer's support to serve should I be elected.
4. The information I have provided about my background and experience on the next page(s) is accurate to the best of my knowledge.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Signature: | |  | Date: |  |
|  | |  |  |  |
| Name: |  | | Date: |  |

**Please provide the following information, attaching separate pages as necessary.**

1. Explain how your background, training, experience and/or personal qualities support your candidacy for the position you seek on the Board (suggested length: 500 words).
2. Provide a resume in any format of your choosing which can include the following information or other information you think pertinent to your qualifications for:
   1. Professional experience including your present job and responsibilities, previous positions held and those responsibilities, and the year you started working in each profession.
   2. Educational background, including institutions attended and degrees earned (with dates).
   3. NACAC or affiliate offices and committee service (with dates), including when your NACAC membership began.
   4. Professional memberships, offices and services (with dates).
   5. Other community leadership activities including offices (with dates).
   6. Awards or honors.
3. Provide the [*Institutional Support Form*](http://www.pcacac.org/nominating)*,* signed by the candidate’s employer.
4. Provide other information you would like to add that might assist the Nominating Committee.

**Nomination materials must be mailed or emailed by November 30, 2014 to:**

Mike Carter, Director of College Counseling

St. Stephens & St. Agnes School  
Attn: PCACAC Nominations

1000 St. Stephen's Road  
Alexandria, VA 22304  
[mcarter@sssas.org](mailto:mcarter@sssas.org)